

How to check your monthly Charges Loaded OR Paid: Prepaid Metering

- Step 1:
 - Use your personalized Login Detail and log in. ◀
- Step 2: Click on the Prepaid tab





- **>** Step 3:
 - Check Charges tab in the top middle of graph.◄
 - Should this tab be on R0. There are no charges outstanding.
 - When there is an amount in this 'Charges' tab, this is the amount payable for monthly charges such as water and sanitation.





Prepaid reseller purchase result

TOP CHARGE

Hthitinti Modjadi Maselesele HADD-RES-U012

14408868157

Client: Installation:

Meter:

Step 4:

- To settle the amount and see the charge breakdowns, click on the Top Up tab.
- A breakdown of charges will appear on your screen.

	Overview	
Electricity	Charges: R 530.89 Top	-up
	Payment	
Purchase R	for Elect	ricity 🗸
Payment options	Review a	nd confirm
Cradit aard	Convenience fee: R 0.0	00 of R 0.00
eredit card	Water: R 0.0	00 of R 196.20
	Sanitation Charge: R 0.0	00 of R 82.65
Debit card	Sanitation Charge: R 0.0	00 of R 196.25
	Meter Fee: R 0.0	00 of R 23.00
) instant	CAD: R 0.0	00 of R 32.79
	Electricity: R 0.0	00
Trar	Fransaction History	Status
Select 3/8/202	2 2:33:48 PM 400 St	ucceeded
Select 3/3/202	2 8:15:58 PM 600 St	ucceeded
Select 2/7/202	2 6:41:26 PM 200 St	ucceeded
Select 2/7/202	2 6:40:05 PM 200 St	ucceeded
Select 2/7/202	2 5:51:09 PM 500 St	ucceeded
Select 12/31/2	021 11:35:32 AM 300 St	ucceeded
	< < [1 ♥] of 1 > >	

• Chose Top Up amount, click 'Continue' and follow process.

	Overview	
Electricity	Charges: R 0.00 Top-up	
	Payment	
Rurchase R 50	for Electricity 🗸	
Payment options	Review and confirm	
Cradit aard	Convenience fee: R 5.00 of R 5.00	
	Electricity: R 45.00	
Debit card	Continue	
) instant IT Instant EFT		
Tr	ransaction History	
Trans	action date Amount Status	
Select 3/23/202	22 7:25:28 PM 265 Succeeded	

Step 5:

• After payment was done, the payment breakdown can be viewed through the transaction detail below the consumption chart. To view, click on 'Select' next to transaction, then 'View' at the bottom of the page. You will then be able to view the transaction, breaking down all cost and fees.

2022-03-23 19:2 # 2075	Date: 2022-03-2 Transaction Id:			istory	Transaction H	
Amount	Item		Status	Amount	Transaction date	
	HADD-RES-		Succeeded	265	3/23/2022 7:25:28 PM	Select
49.5	U012W(HADD-RES- U012W)	- 1	Succeeded	100	3/23/2022 6:29:54 PM	Select
	HADD-RES-		Succeeded	600	2/28/2022 1:17:38 PM	Select
88.5	U012S(HADD-RES-		Succeeded	50	2/16/2022 9:34:44 PM	Select
	U012S)		Succeeded	100	2/16/2022 9:28:06 PM	Select
26.4	HADD-RES-		Succeeded	200	2/16/2022 9:19:19 PM	Select
20.4	U012FF(HADD-RES-	1	Succeeded	200	2/7/2022 9:21:51 AM	Select
100.5	Electricity	/	Succeeded	50	2/4/2022 12:16:35 PM	Select
		L		> >	< < 1 ❤ of 1	
265.00	Total				View	
					\wedge	
	Tokons			N		
00-7286-7310	1494-4567-050				1	
e Print	Continue					